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| UF CON Staff Council Executive Board |
| Minutes | january 14, 2015 | 9:00 a.M. EST | UF CON Staff CouncilExecutive Board Meeting |
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| Meeting called by | UF CON Staff Council Executive Board |
| Type of meeting | Face-to-face |
| Facilitator(s) | Kelly Reid |
| PRESENT | Kelly Reid, Todd Fraser, Dawn Alexander, Anna Suggs, Karen Bender |
| EXCUSED |  |
| ABSENT | N/A |
| **Agenda topics** |
| Welcome | Welcome and fire drill until 9:15 a.m. |
| Minutes | Minutes from the Nov. 4, 2014, meeting were approved. |
| **TOPIC: ALL-STAFF RETREAT RECAP (K. REID)** |
| DISCUSSION | Kelly Reid shared that the staff retreat presentation on the Staff Council went very well. Due to an oversight, the staff was not asked to approve the committees bylaw during the staff retreat. Kelly said a staff meeting with the Dean was needed in the next four weeks or so. The bylaw could be presented and approved at that time.  |
| CONCLUSION | Kelly will speak to the Dean about a possible staff meeting soon. The committee bylaws will be presented/approved at that time. |
| ACTION ITEMS | Kelly will follow up with possible dates to have a staff meeting with the Dean and will present at next Executive Board meeting. |
| **TOPIC: SPRING PICNIC DATES (K. BENDER)** |
| DISCUSSION | Karen followed up with possible spring picnic dates that work with the Dean’s calendar. All agreed that March 28 would be a potentially good date, so Karen will verify that it works with the Dean before moving forward. If it does, the Executive Board may call a special meeting in the next week or two to start planning the picnic and asking for volunteers for the planning committee. |
| CONCLUSION | Possible Spring Picnic date is March 28 – to be verified by Karen. |
| ACTION ITEMS | Karen will verify that March 28 works for the Dean for the spring picnic and get back to the Executive Board in case a special meeting needs to be called. |
|  | **TOPIC: TRANSITION REPORT (K. REID)** |
| discussion | Kelly is on the task force formed to help the College through the transition process. She reported that the committee didn’t know if they would continue with the committee after the transition at the first of the year, but they decided that they would continue until the full transition has occurred. There is some concern that staff need to be considered more during the transition and that expectations of staff need to be communicated well ahead of any changes so that they may be prepared. The Dean is aware of individual staff concerns and is working with Kelly to resolve them. |
| conclusion | Kelly will continue to provide transition updates and work with the Dean on staff concerns. |
| action items | If staff concerns about the transition escalate to becoming a more urgent matter, Kelly will help resolve them with the individual and the Dean. |
|  | **TOPIC: HEALTHY LIFESTYLE CHALLENGE/FITNESS ROOM (A. SUGGS/K.REID)** |
| discussion | There was discussion about a desire to develop a fitness room at HPNP, possibly shared among the three HPNP colleges. Although it’s a good idea, there were several concerns, including lack of space, liability, funding, support from all three of the HPNP deans. Kelly also brought up interest to start up the Healthy Lifestyle Challenge again and making it a challenge between the three colleges. A possibility instead of a designated fitness room would be to start organizing workouts during lunch in different available classrooms using workout videos like yoga, 90X and Insanity. There could be different workout levels and anyone could participate. |
| conclusion | Will revisit the Healthy Lifestyle Challenge and lunch workouts during the next meeting. |
| action items | Kelly will talk to the other colleges about starting the Healthy Lifestyle Challenge and get a game plan. |
| Next Meeting  | Feb. 11, 2015 at 9 a.m.Topics will include: Spring Picnic dates, CON transition report, Healthy Lifestyle Challenge. |

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| Adjournment | Meeting adjourned at 10 A.M. |