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| College of Nursing | Staff Council  Executive Board Meeting | | |
| 10.16.2017 | 10:00am | HPNP 4212 |
| Presiding | Kenneth Foote | |
| Recording | Marina Bezesky | |
| Present | Kenneth Foote, Ellen Sattler, Marina Bezesky | |
| Excused | Kelly Reid | |

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| 1. **Minutes** |
| Editorial changes made to minutes |

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| 1. STAFF COUNCIL: INTERNAL OPERATING PROCEDURES | | |
| Discussion | Deferred until next meeting. | |
| Action Items | | Deadline |
| N/A | | N/A |

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| 1. PROFESSIONAL DEVELOPMENT SUB COMMITTEE UPDATE | | |
| Discussion | Ken wants to get with Ellen on Monday to review their plan to get this sub-committee going. | |
| Action Items | | Deadline |
| Ken and Ellen will meet together to work on their plan of action. | | Next Staff Council Meeting |

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| 1. FALL TAILGATING EVENT UPDATE | | |
| Discussion | The event has been put on the backburner due to preparation of Hurricane Irma. Kelly will reach out to some people shortly to get the planning going. | |
| Action Items | | Deadline |
| Kelly is taking the lead on the event planning. | |  |

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| ADJOURMENT AND NEXT MEETING | |
|  | Ken closed off the meeting with a question to the committee: “What do  You see as a potential goal(s) for the committee” The members are encouraged to read the by-laws and write out what they think.  Motion made and seconded to adjourn. Meeting adjourned at 10:30 am. |
| **Next Meeting:** | **March 7, 2018** |