UNIVERSITY OF FLORIDA

COLLEGE OF NURSING

COURSE SYLLABUS

FALL 2019

COURSE NUMBER NUR 3816

COURSE TITLE Seminar in Professional Nursing

# CREDITS 1

PLACEMENT Third Semester of Study

PREREQUISITE NUR 3123 Pathophysiology and Pharmacology

NUR 3826 Legal and Ethical Issues in Nursing

COREQUISITE NUR 3197 Genetics and Genomics in Nursing Practice

NUR 3169 Inquiry and Evidence in Professional Nursing Practice

# FACULTY Sharon M. Bradley DNP, RN, CNL, CNE

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# Office hours Wednesdays 11 am – 1 pm & by appointment

COURSE DESCRIPTION The purpose of this course is to relate past nursing practice and current academic achievements to professional nursing role development. The focus is on utilizing experiential and academic bases to demonstrate role development, document achievements in clinical competence, and map course assignments to the BSN essentials. Emphasis is on generating a competency-based portfolio of academic and experiential achievements.

COURSE OBJECTIVES Upon completion of this course, the student will be able to:

1. Articulate the role that accountability plays in professional nursing practice.
2. Compare and contrast experiential activities with essentials of the BSN prepared nurse.
3. Utilize professional tools (e.g., resume, biography, work objectives, references, etc.) to support a planned career trajectory.
4. Construct a professional nursing portfolio that reflects incorporation of knowledge, skills and values derived from a solid base in liberal education

COURSE SCHEDULE

E-Learning in Canvas is the course management system that you will use for this course. E-Learning in Canvas is accessed by using your Gatorlink account name and password at   
<http://elearning.ufl.edu/>. There are several tutorials and student help links on the E-Learning login site. If you have technical questions call the UF Computer Help Desk at 352-392-HELP or send email to [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).

It is important that you regularly check your Gatorlink account email for College and University wide information and the course E-Learning site for announcements and notifications. Course websites are generally made available on the Friday before the first day of classes.

TOPICAL OUTLINE

1. Assessing role transition to professional nursing practice using a portfolio
   1. The process of role transition
      1. Theory-practice linkages
      2. Evidence of BSN program outcome achievement
      3. Projected career growth and development
   2. Portfolio organization strategy
      1. Selective vs inclusive
      2. Integrative vs compartmentalized
   3. Portfolio components
      1. Introduction
      2. Professional nursing career goals and objectives
      3. Supporting evidence, e.g.:
         1. Resume/ CV
         2. Professional role development/ continuing education evidence/ certifications/publications/presentations
         3. Reflective summary of course work
         4. Reflective clinical experience exemplars
      4. Five year career trajectory
      5. Challenges and enablers towards professional development
   4. Portfolio content analysis

TEACHING METHODS

Assigned readings, web-based discussions, written assignments and reflections, media and electronic resources, and ePortfolio construction using Wix.

LEARNING ACTIVITIES:

Completion of assigned modules and assignments, web-based participation, reflective writing, ePortfolio construction and ePortfolio critique.

EVALUATION METHODS/COURSE GRADE CALCULATION

Portfolio Components and Reflection Papers 60%

Seminar Discussions and Participation 30%

Portfolio Critique 10%

100%

MAKE UP POLICY All assignments will have posted due dates to allow for adequate time to complete. Students are expected to plan in advance and submit assignments by the due dates. **There will be a 10% deduction per day on late assignments**. After 3 days, you will receive a zero on the assignment. Please contact the faculty prior to a due date if there is an emergency ir extenuating circumstances that will prevent you from turning in an assignment by the deadline. Arrangements are made at the discretion of the instructor.

GRADING SCALE/QUALITY POINTS:

A 95-100 (4.0) C 74-79\* (2.0)

A- 93-94 (3.67) C- 72-73 (1.67)

B+ 91-92 (3.33) D+ 70-71 (1.33)

B 84-90 (3.0) D 64-69 (1.0)

B- 82-83 (2.67) D- 62-63 (0.67)

C+ 80-81 (2.33) E 61 or below (0.0)

\* 74 is the minimal passing grade

For more information on grades and grading policies, please refer to University’s grading policies: http://gradcatalog.ufl.edu/content.php?catoid=4&navoid=907#grades

COURSE EVALUATION

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at https://gatorevals.aa.ufl.edu/students/. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

PROFESSIONAL BEHAVIOR The College of Nursing expects all Nursing students to be professional in their interactions with patients, colleagues, faculty, and staff and to exhibit caring and compassionate attitudes. These and other qualities will be evaluated during patient contacts and in other relevant settings by both faculty and peers. Behavior of a Nursing student reflects on the student's individual’s ability to become a competent professional Nurse. Attitudes or behaviors inconsistent with compassionate care; refusal by, or inability of, the student to participate constructively in learning or patient care; derogatory attitudes or inappropriate behaviors directed at patients, peers, faculty or staff; misuse of written or electronic patient records (e.g., accession of patient information without valid reason); substance abuse; failure to disclose pertinent information on a criminal background check; or other unprofessional conduct can be grounds for disciplinary measures including dismissal.

UNIVERSITY POLICY ON ACADEMIC MISCONDUCT Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <https://sccr.dso.ufl.edu/students/student-conduct-code/>. Students are required to provide their own privacy screen for all examination’s administered to student laptops. No wireless keyboards or wireless mouse/tracking device will be permitted during examinations.

University and College of Nursing Policies Please see the College of Nursing website for student policies (<http://students.nursing.ufl.edu/currently-enrolled/student-policies-and-handbooks/>) and a full explanation of each of the university policies – (<http://students.nursing.ufl.edu/currently-enrolled/course-syllabi/course-policies>)

Attendance

UF Grading Policy

Accommodations due to Disability

Religious Holidays

Counseling and Mental Health Services

Student Handbook

Student Use of Social Media

Faculty Evaluations

DISABILITY STATEMENT Students who wish to obtain individual accommodations due to special learning needs must register with the University of Florida Disability Resources Center (DRC) **at the beginning of each semester**. Accommodations are not retroactive, therefore, students should contact the DRC at the beginning of each semester in the term for which they are seeking accommodations. The DRC may be contacted at 352-392-8565 so that appropriate accommodations may be made.  **Individual accommodations require time for the Disability Resources Center (DRC) to approve and the faculty to respond to any special learning needs**.  **Each semester**, it is the students’ responsibility to notify all their faculty of any special accommodations **once approval by the DRC for special accommodations has been made**.  <https://drc.dso.ufl.edu/>

NETQUETTE It is important to recognize that the online classroom is in fact a classroom, and certain behaviors are expected in communication with both your peers and your instructors. These guidelines for online behavior and interaction are known as **netiquette**.

Please be respectful of others in email messages, online discussions, and other activities. All members of the class are expected to follow rules of common courtesy in all interactions. No personal criticism is permitted and no inappropriate language is permitted. Additional information on Netiquette Guidelines are available at <http://teach.ufl.edu/wp-content/uploads/2012/08/NetiquetteGuideforOnlineCourses.pdf>

REQUIRED TEXTBOOKS

Reed, S. (2015*). Successful professional portfolios for nursing students* (2nd ed.). Los Angeles, CA: Sage.

RECOMMENDED TEXTBOOKS

All prior course textbooks

American Psychological Association. (2009). *Publication manual of the American Psychological Association* (6th ed.). Washington, DC: American Psychological Association. \*APA formatting is expected on all written work in this course and in the CON.

WEEKLY CLASS SCHEDULE

**Detailed information on the weekly schedule is contained in the Canvas eLearning site. Due to unforeseen circumstances, changes may occur at the discretion of the instructor. You will receive notification and an announcement should this occur. Every effort will be made to adhere to the assignments and due dates as they are currently published.**

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| WEEK | TOPIC and ASSIGNMENTS | DUE |
| Module 1  8/20 – 8/26 | **Introduction to the Course**   * Complete Syllabus Quiz * Module 1 Introduction Video Assignment | 8/26/19 @11:59 PM |
| Module 2  8/26 – 9/9 | **Introduction to e-portfolios**   * ePortfolio Tutorial * ePortfolio Construction Assignment * Biosketch ePortfolio Assignment | 9/9/19 @ 11:59 PM |
| Module 3  9/9 – 9/23 | **The Baccalaureate Essentials & BSN Program Outcomes**   * BSN Essentials Chart Assignment * Reflection Paper 1: QSEN-based Assessment | 9/23/19 @ 11:59 PM |
| Module 4  9/23 – 10/7 | **Professional Role Development and Professional Associations**   * Discussion 1 Assignment: The Professional Nurse * CEUs & Certifications ePortfolio Assignment | 10/7/19 @ 11:59 pm |
| Module 5  10/7 – 10/21 | **Documenting Professional Role Achievement**   * CV/Resume ePortfolio Assignment * Professional & Community Service ePortfolio Assignment * Reflection Paper 2: Legal or Ethical Case Analysis | 10/21/19 @ 11:59 PM |
| Module 6  10/21 – 11/4 | **Promoting Quality, Demonstrating Accountability**   * Leadership ePortfolio Assignment * Reflection Paper 3: EBP Poster | 11/4/19 @ 11:59 PM |
| Module 7  11/4 – 11/18 | **Career Trajectory: The 5 Year Plan**   * The 5 Year Plan ePortfolio Assignment * Reflection Paper 4: Patho/pharm Case Analysis | 11/18/19 @ 11:59 |
| Module 8  11/18 – 12/2 | **Moving Forward with ePortfolio**   * ePortfolio Peer Review Discussion 2 Assignment * Course Wrap Up and Evaluations | 12/2/19 @ 11:59 |

Approved: Academic Affairs Committee: 11/14

Faculty: 11/14

UF Curriculum: 12/14