UNIVERSITY OF FLORIDA

COLLEGE OF NURSING

COURSE SYLLABUS

FALL 2020

COURSE NUMBER NUR 3816

COURSE TITLE Seminar in Professional Nursing

# CREDITS 1

PLACEMENT Third Semester of Study

PREREQUISITE NUR 3123 Pathophysiology and Pharmacology

NUR 3826 Legal and Ethical Issues in Nursing

COREQUISITE NUR 3197 Genetics and Genomics in Nursing Practice

NUR 3169 Inquiry and Evidence in Professional Nursing Practice

# FACULTY Sharon M. Bradley DNP, RN, CNL, CNE

 Clinical Assistant Professor

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#  Office hours: Virtual by appointment

COURSE DESCRIPTION The purpose of this course is to relate past nursing practice and current academic achievements to professional nursing role development. The focus is on utilizing experiential and academic bases to demonstrate role development, document achievements in clinical competence, and map course assignments to the BSN essentials. Emphasis is on generating a competency-based portfolio of academic and experiential achievements.

COURSE OBJECTIVES Upon completion of this course, the student will be able to:

1. Articulate the role that accountability plays in professional nursing practice.
2. Compare and contrast experiential activities with essentials of the BSN prepared nurse.
3. Utilize professional tools (e.g., resume, biography, work objectives, references, etc.) to support a planned career trajectory.
4. Construct a professional nursing portfolio that reflects incorporation of knowledge, skills and values derived from a solid base in liberal education

COURSE SCHEUDLE

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded.  If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded.  If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance safety.

* You are required to wear approved face coverings at all times within campus buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
* If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms](https://coronavirus.ufhealth.org/screen-test-protect/covid-19-exposure-and-symptoms-who-do-i-call-if/).
* Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. [Find more information in the university attendance policies](https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/).

E-Learning in Canvas is the course management system that you will use for this course. E-Learning in Canvas is accessed by using your Gatorlink account name and password at
<http://elearning.ufl.edu/>. There are several tutorials and student help links on the E-Learning login site. If you have technical questions call the UF Computer Help Desk at 352-392-HELP or send email to helpdesk@ufl.edu.

It is important that you regularly check your Gatorlink account email for College and University wide information and the course E-Learning site for announcements and notifications. Course websites are generally made available on the Friday before the first day of classes.

TOPICAL OUTLINE

1. Assessing role transition to professional nursing practice using a portfolio
	1. The process of role transition
		1. Theory-practice linkages
		2. Evidence of BSN program outcome achievement
		3. Projected career growth and development
	2. Portfolio organization strategy
		1. Selective vs inclusive
		2. Integrative vs compartmentalized
	3. Portfolio components
		1. Introduction
		2. Professional nursing career goals and objectives
		3. Supporting evidence, e.g.:
			1. Resume/ CV
			2. Professional role development/ continuing education evidence/ certifications/publications/presentations
			3. Reflective summary of course work
			4. Reflective clinical experience exemplars
		4. Five year career trajectory
		5. Challenges and enablers towards professional development
	4. Portfolio content analysis

TEACHING METHODS

 Assigned readings, written assignments and reflections, media and electronic resources, web-based discussions, and ePortfolio construction using Wix.

LEARNING ACTIVITIES:

Completion of assigned modules and assignments, web-based participation, reflective writing, ePortfolio construction and ePortfolio critique.

EVALUATION METHODS/COURSE GRADE CALCULATION

Portfolio Components and Reflection Papers 60%

Seminar Discussions and Participation 30%

Portfolio Critique 10%

 100%

*Feedback on graded assignments routinely is given within 2 weeks of the assignment due date.*

MAKE UP POLICY:

All assignments will have posted due dates in Canvas to allow for adequate time to complete. This course does not permit unexcused make-up work for assignments not completed by the due date. Students who have extraordinary circumstances preventing assignment completion should notify the course instructor(s) **prior to** the scheduled due dates or as soon as possible thereafter. The course instructors will then make an effort to accommodate reasonable requests. Make-up assignments must be arranged before the due date/time for UF related conflicts and religious observances. Unexcused late work submissions will receive a 10% grade deduction for a maximum of 2 days then the grade becomes a Zero (0). Please keep in mind that your academic obligations **ALWAYS** take priority over personal or social commitments. There is no extra credit in this course.

GRADING SCALE/QUALITY POINTS:

 A 95-100 (4.0) C 74-79\* (2.0)

 A- 93-94 (3.67) C- 72-73 (1.67)

B+ 91-92 (3.33) D+ 70-71 (1.33)

 B 84-90 (3.0) D 64-69 (1.0)

 B- 82-83 (2.67) D- 62-63 (0.67)

 C+ 80-81 (2.33) E 61 or below (0.0)

 \* 74 is the minimal passing grade

For more information on grades and grading policies, please refer to University’s grading policies: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>.

COURSE EVALUATION

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

ACCOMMODATIONS DUE TO DISABILITY

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, <https://disability.ufl.edu/> ) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

PROFESSIONAL BEHAVIOR

The College of Nursing expects all Nursing students to be professional in their interactions with patients, colleagues, faculty, and staff and to exhibit caring and compassionate attitudes. These and other qualities will be evaluated during patient contacts and in other relevant settings by both faculty and peers. Behavior of a Nursing student reflects on the student's individual’s ability to become a competent professional Nurse. Attitudes or behaviors inconsistent with compassionate care; refusal by, or inability of, the student to participate constructively in learning or patient care; derogatory attitudes or inappropriate behaviors directed at patients, peers, faculty or staff; misuse of written or electronic patient records (e.g., accession of patient information without valid reason); substance abuse; failure to disclose pertinent information on a criminal background check; or other unprofessional conduct can be grounds for disciplinary measures including dismissal.

***As students in the health professions at UF Health, you are expected to promote safety and a culture of care and concern for each other and for patients. Across our academic health center’s missions of research, teaching and patient care, nursing students must lead by example and take individual responsibility for modeling healthy habits and behaviors to minimize the spread of COVID-19. Failure to comply with the established public health measures, both on and off campus, is considered a serious breach of professional conduct*.**

UNIVERSITY POLICY ON ACADEMIC MISCONDUCT

Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/> . Students are required to provide their own privacy screen for all examination’s administered to student laptops. No wireless keyboards or wireless mouse/tracking device will be permitted during examinations.

University and College of Nursing Policies

Please see the College of Nursing website for student policies (<http://students.nursing.ufl.edu/currently-enrolled/student-policies-and-handbooks/>) and a full explanation of each of the university policies – (<http://students.nursing.ufl.edu/currently-enrolled/course-syllabi/course-policies>)

UF Grading Policy

Religious Holidays

Counseling and Mental Health Services

Student Handbook

Faculty Evaluations

Student Use of Social Media

NETQUETTE:

It is important to recognize that the online classroom is in fact a classroom, and certain behaviors are expected in communication with both your peers and your instructors. These guidelines for online behavior and interaction are known as **netiquette**.

Please be respectful of others in email messages, online discussions, and other activities. All members of the class are expected to follow rules of common courtesy in all interactions. No personal criticism is permitted and no inappropriate language is permitted. Additional information on Netiquette Guidelines are available at <http://teach.ufl.edu/wp-content/uploads/2012/08/NetiquetteGuideforOnlineCourses.pdf>

REQUIRED TEXTBOOKS

Reed, S. (2015*). Successful professional portfolios for nursing students* (2nd ed.). Los Angeles, CA: Sage.

RECOMMENDED TEXTBOOKS

All prior course textbooks

American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). Washington, DC: American Psychological Association. \*APA formatting is expected on all written work in this course and in the CON.

WEEKLY CLASS SCHEDULE

**Detailed information on the weekly schedule is contained in the Canvas eLearning site. Due to unforeseen circumstances, changes may occur at the discretion of the instructor. You will receive notification and an announcement should this occur. Every effort will be made to adhere to the assignments and due dates as they are currently published.**

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| WEEK | TOPIC and ASSIGNMENTS | DUE |
| Module 18/31 – 9/8 | **Introduction to the Course*** Complete Syllabus Quiz
* Module 1 Introduction Video Assignment
 | 9/8/20 @11:59 PM |
| Module 29/8 – 9/21 | **Introduction to e-portfolios*** ePortfolio Tutorial
* ePortfolio Construction Assignment
* Biosketch ePortfolio Assignment
 | 9/21/20 @ 11:59 PM |
| Module 39/21 – 10/5 | **The Baccalaureate Essentials & BSN Program Outcomes*** BSN Essentials Chart Assignment
* Reflection Paper 1: QSEN-based Assessment
 | 10/5/20 @ 11:59 PM |
| Module 410/5 – 10/19 | **Professional Role Development and Professional Associations*** Discussion 1 Assignment: The Professional Nurse
* CEUs & Certifications ePortfolio Assignment
 | 10/19/20 @ 11:59 pm |
| Module 5 10/19 – 11/2 | **Documenting Professional Role Achievement*** CV/Resume ePortfolio Assignment
* Professional & Community Service ePortfolio Assignment
* Reflection Paper 2: Legal or Ethical Case Analysis
 | 11/2/20 @ 11:59 PM |
| Module 611/2 – 11/16 | **Promoting Quality, Demonstrating Accountability*** Leadership ePortfolio Assignment
* Reflection Paper 3: EBP Poster
 | 11/16/20 @ 11:59 PM |
| Module 711/16 – 11/30 | **Career Trajectory: The 5 Year Plan*** The 5 Year Plan ePortfolio Assignment
* Reflection Paper 4: Patho/pharm Case Analysis
 | 11/30/20 @ 11:59 |
| Module 811/30 – 12/7 | **Moving Forward with ePortfolio*** ePortfolio Peer Review Discussion 2 Assignment
* Course Wrap Up and Evaluations
 | 12/7/20 @ 11:59 |

Approved: Academic Affairs Committee: 11/14

 Faculty: 11/14

 UF Curriculum: 12/14