UNIVERSITY OF FLORIDA

COLLEGE OF NURSING

COURSE SYLLABUS

Fall 2021

COURSE NUMBER NGR 6945L

COURSE TITLE Post Master Certificate Practicum (Peds Acute)

CREDITS Variable credits 1-4 credits

PREREQUISITES All required clinical courses

FACULTY

|  |  |
| --- | --- |
| Michael Maymi DNP, APRNClinical Associate ProfessorOffice: HPNP 3238Phone: (352) 273-6799Office Hours: Tuesday 10 am to 12pm and by appointment. Email: maymim@ufl.edu  |  |
|  |  |

# COURSE DESCRIPTION This course provides an opportunity to synthesize advanced knowledge and role behaviors in an advanced practice role within clinical specialty tracks. Students will practice under the supervision of faculty with agency preceptors in an appropriate facility or institution. With faculty guidance, student will develop a practicum plan based on course objectives to include specific objectives, learning activities, and evaluation methods.

COURSE OBJECTIVES Upon completion of this course, the student will be able to:

1. Utilize theories from nursing sciences and arts to develop a comprehensive and holistic approach to nursing care.

2. Critique and apply research findings to provide quality health care, initiate change, and improve nursing practice.

3. Utilize theories and principles of health care policy, organization and finance to manage fiscal, human, and physical resources.

1. Critically and accurately assess, plan, intervene, and evaluate health experiences (including wellness and illness) of individuals, families, and communities.
2. Apply knowledge of cultural diversity and global perspectives in delivering health care.
3. Utilize legal and ethical principles to guide decision-making in an advanced nursing practice role.
4. Utilize communication and interpersonal skills to facilitate collaborative relationships with clients and the health care team.
5. Develop an ethical framework to guide one's advanced nursing role and foster one's leadership and continued growth within the nursing profession.

COURSE SCHEDULE

 Faculty Section

 Maymi 0715

E-Learning in Canvas is the course management system that you will use for this course. E-Learning in Canvas is accessed by using your Gatorlink account name and password at <http://elearning.ufl.edu/>. There are several tutorials and student help links on the E-Learning login site. If you have technical questions call the UF Computer Help Desk at 352-392-HELP or send email to helpdesk@ufl.edu.

It is important that you regularly check your Gatorlink account email for College and University wide information and the course E-Learning site for announcements and notifications. Course websites are generally made available on the Friday before the first day of classes.

CLINICAL SCHEDULE/Mandatory Documentation of Clinical Hours and Experiences

Students are required to use Exxat software associated with the UF account to schedule all clinical days and to record patient logs. The faculty will also use Exxat or otherwise communicate with the student to schedule the site visit. Students are required to submit a written calendar of planned clinical practice dates and times in Exxat prior to beginning the clinical rotation. Any changes to the calendar (dates and times) must be submitted in writing to the course faculty member before the change is planned to occur. Clinical hours accrued without prior knowledge of the faculty member will not be counted toward the total number of clinical hours required for the course. Students must notify preceptor and clinical faculty member of any missed clinical days due to illness.

Students also assess their learning experience using the Clinical Site Assessment Form. The Clinical Site Assessment Form is submitted in Exxat. At the middle of the clinical experience the student completes a self-evaluation. The faculty member completes a student evaluation using the College of Nursing Clinical Evaluation Form.

Exxat clinical log information must be updated weekly. The student has a 7-day window to post each clinical contact. You are required to complete ALL of the data for each case in Exxat.

For technical problems, you may reach out to the Exxat support team at support@exxat.com

TEACHING METHODS

Supervision of clinical practice with onsite clinical and faculty preceptors and guided seminar group discussion.

LEARNING ACTIVITIES

Supervised onsite clinical practice and seminar presentations with analysis of selected clients reflecting ongoing and emergent clinical issues; verbal and written reports related to assessment, diagnosis and management plans

# EVALUATION

Minimum Required Clinical Practice Hours: 48-192 hours (based on the amount of credits)

CLINICAL EVALUATION

In the Post Masters Practicum, minimum required clinical practice hours vary dependent on curriculum plan.

Clinical experiences are evaluated through faculty observation, verbal communication with the student and preceptor, written work, and agency reports using a College of Nursing Clinical Evaluation Form. Faculty reserve the right to alter clinical experiences, including removal from the clinical area, of any student to maintain patient safety and to provide instructional experiences to support student learning.

Evaluation of clinical competency is based on achievement of course and program objectives using a College of Nursing Clinical Evaluation Form. All areas are to be rated by the preceptor. A rating of Satisfactory represents satisfactory performance and a rating of Unsatisfactory represents unsatisfactory performance. **The student must achieve a final rating of Satisfactory by a preceptor and faculty in each area by completion of the semester to achieve a passing grade for the course.** A rating of less than satisfactory in any of the areas at semester end will constitute an Unsatisfactory (U) course grade.

Faculty will hold evaluation conferences with the student and preceptor at a site visit or via Zoom meetings. Faculty will document or summarize the evaluation on the Clinical Evaluation Form or Incidental Advisement Record. This summary will be signed by the faculty member and student. Midterm evaluation conferences are available to each student. **Final evaluation conferences with faculty member are mandatory**. A student may request additional conferences at any time by contacting the clinical faculty.

Students assess their learning experience using Exxat to evaluate the clinical site and the preceptor. This evaluation is completed at the end of the semester in Exxat. At the completion of the clinical rotation, the student completes a self-evaluation and the faculty member completes a student evaluation using the College of Nursing Clinical Evaluation Form.

MAKE UP POLICY

You are required to complete your clinical hours. Any hours missed, must be made up to meet the certification exam requirements.

GRADING SCALE

S Satisfactory

 U Unsatisfactory

The following activities must be completed satisfactorily to earn an S grade in this course:

1. A minimum of clinical hours and encounters documented in Exxat (as required by curriculum plan)
	1. Exxat documentation will be assessed at midterm and final
	2. Students must document all clinical hours and encounters.
2. Satisfactory participation in all scheduled synchronous (live), on-line seminars
	1. Includes submission of satisfactory SOAP notes and PPT slides
3. Satisfactory participation in 3 Discussion Board activities
4. Satisfactory rating on final clinical evaluation forms signed by preceptor and student
	1. Midterm clinical evaluation must also be submitted and signed by preceptor and student
5. Submission Evaluation of preceptor and site MUST be completed in Exxat at the end of the semester.

Refer to your Canvas for specific information including rubrics regarding seminars and Discussion Board assignments.

For more information on grades and grading policies, please refer to University’s grading policies: <https://catalog.ufl.edu/graduate/regulations/>

COURSE EVALUATION

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

ACCOMMODATIONS DUE TO DISABILITY

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, <https://disability.ufl.edu/> ) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

PROFESSIONAL BEHAVIOR

The College of Nursing expects all Nursing students to be professional in their interactions with patients, colleagues, faculty, and staff and to exhibit caring and compassionate attitudes. These and other qualities will be evaluated during patient contacts and in other relevant settings by both faculty and peers. Behavior of a Nursing student reflects on the student's individual’s ability to become a competent professional Nurse. Attitudes or behaviors inconsistent with compassionate care; refusal by, or inability of, the student to participate constructively in learning or patient care; derogatory attitudes or inappropriate behaviors directed at patients, peers, faculty or staff; misuse of written or electronic patient records (e.g., accession of patient information without valid reason); substance abuse; failure to disclose pertinent information on a criminal background check; or other unprofessional conduct can be grounds for disciplinary measures including dismissal.

UNIVERSITY POLICY ON ACADEMIC MISCONDUCT

Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/> . Students are required to provide their own privacy screen for all examination’s administered to student laptops. No wireless keyboards or wireless mouse/tracking device will be permitted during examinations.

University and College of Nursing Policies

Please see the College of Nursing website for student policies (<http://students.nursing.ufl.edu/currently-enrolled/student-policies-and-handbooks/>) and a full explanation of each of the university policies – (<http://students.nursing.ufl.edu/currently-enrolled/course-syllabi/course-policies>)

UF Grading Policy

Religious Holidays

Counseling and Mental Health Services

Student Handbook

Faculty Evaluations

Student Use of Social Media

# REQUIRED TEXTBOOKS

All other texts from previous didactic courses.

WEEKLY CLASS SCHEDULE

|  |
| --- |
| **Fall 2021 NGR 6945L**Course Calendar |
| **Online Clinical Documentation and Site Visit Recap:** * All clinical hours, patient logs, and evaluations will be completed via Exxat
* Each student is responsible for entering clinical dates and hours into Exxat in ADVANCE in 1 month intervals
* Clinical dates/hours must be sent to from you to clinical site preceptor for approval at the end of each month, and end of semester
* All clinical hours will be verified by clinical site preceptor via Exxat
* Students are responsible for ALL patient logs each clinical date
* Patient logs must be completed within 7 days of clinical contact
* Site visits via Zoom will be completed by faculty at least once per semester & as needed

The clinical preceptor should plan to be present for Zoom site visits |
| **DATE** | **TOPIC/EVALUATION** | **ASSIGNMENTS** |
| **Week 1**Aug. 23-27 | Clinical activities as scheduled | **Submit calendar of clinical activities prior to 1st clinical day in Exxat**Document clinical hours and encounters in Exxat |
| **Week 2**Aug. 30 – Sept. 3 | Clinical activities as scheduled | Document clinical hours and encounters in Exxat |
| **Week 3**Sept. 6-10 | Clinical activities as scheduled | Document clinical hours and encounters in Exxat |
| **Week 4**Sept. 13-17 | Clinical activities as scheduled | Document clinical hours and encounters in Exxat |

|  |  |  |
| --- | --- | --- |
| **Week 5**Sept. 20-24 | Clinical activities as scheduled | Document clinical hours and encounters in Exxat**DUE 9/24: Focused SOAP note in Canvas** |
| **Week 6**Sept. 27 – Oct. 1 | Clinical activities as scheduled | Document clinical hours and encounters in Exxat |
| **Week 7**Oct. 4-8 | Clinical activities as scheduledSeminar #1 October 5th at 6pm (Non-mandatory) | **Submit calendar of clinical activities for next month & request preceptor approval of prior month hours in Exxat** Document clinical hours and encounters in Exxat |
| **Week 08**Oct. 11-15**MIDTERM** | Clinical activities as schedule | Document clinical hours and encounters in Exxat **DUE 10/17: Preceptor Midterm evaluation of student, Student midterm evaluation of Self in Exxat**  |
| **Week 9**Oct. 18-22 | Clinical activities as scheduled | Document clinical hours and encounters in E |
| **Week 10**Oct. 25-29 | Clinical activities as scheduled | Document clinical hours and encounters in Exxat |
| **Week 11**Nov. 1-5 | Clinical activities as scheduled | Document clinical hours and encounters in Exxat |
| **Week 12**Nov. 8-12 | Clinical activities as scheduled | **Submit calendar of clinical activities for next month & request preceptor approval of prior month hours in Exxat** Document clinical hours and encounters in Exxat |
| **Week 13**Nov. 15-19 | Clinical activities as scheduledSeminar #2 November 16, 2021 (Non-Mandatory) | Document clinical hours and encounters in Exxat**DUE 11/19: Focused SOAP note in Canvas** |
| **Week 14**Nov. 22-26 | Clinical activities as scheduled | Document clinical hours and encounters in Exxat |
| **Week 15** Nov. 29-Dec. 3 | Clinical activities as schedule**OSCE – Objective Structured Clinical Evaluation** **DATE TBD (likely November)** | Document clinical hours and encounters in Exxat |
| **Week 16** Dec. 6-10 | **All Clinical Documentation in Exxat due by Friday, December 10th 11:59pm*** Clinical hours (192 – verified by preceptor) and patient log encounters
	+ Encounters must reflect all patients seen.
* Preceptor and Student Final Clinical Evaluation
* Student Evaluation of Preceptor and Clinical Site
 |
| Week of Dec 13th  | Online Faculty-Student Final Evaluation Conferences (sign-up posted on Canvas) |

|  |  |  |
| --- | --- | --- |
| Approved: | Academic Affairs Committee:General Faculty:UF Curriculum Committee: | 09/202010/202011/2020 |