

Policy S-1.03
UNIVERSITY OF FLORIDA
COLLEGE OF NURSING

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TITLE: **STUDENT GRADE APPEALS**

POLICY: The College of Nursing shall maintain a written procedure for students who wish to appeal grades.

RATIONALE: Students in the College of Nursing have the right to appeal a grade using a grade appeal process to ensure fair treatment. The College of Nursing seeks to insure that students have clear directions regarding the grade appeal process. Consistent with exercise of academic responsibility and University of Florida Regulation 7.018, a teacher must have freedom in determining grades.

PROCEDURE:

1. If a student believes the assigned grade is due to illegal discrimination or that a grade penalty has been imposed without proper authority, the student should refer to the University of Florida student grievance procedure (UF Regulation 4.012)
2. To appeal an assigned grade when section 1 is not applicable, the student shall discuss the grade with the faculty member of the course.
3. If unresolved, the student shall present her/his concerns in writing to the responsible Associate Dean of Academic Affairs (ADAA) no later than ten (10) business following the posting of grades in the student information system.

The ADAA will conduct a review of the matter and provide a written response to the student and the faculty member within ten (10) business days following receipt of the student's written appeal. If the disposition extends beyond 10 business days, the ADAA should inform the student and faculty of the delay and the expected response date.

4. At any time in this process the student may seek assistance or guidance from the UF Dean of Students Office or the University Office of the Ombuds.