TITLE: **UNDERGRADUATE HONORS PROGRAM**

POLICY: Students must participate in a University-approved Honors Program in order to graduate with honors.

RATIONALE: The College of Nursing supports student participation in an Honors Program as one means of recognizing academic excellence.

PROCEDURE:

1.   The Honors Program Coordinator will be appointed by the Associate Dean for Academic Affairs – Undergraduate Education (ADAA-UG) and endorsed by the Dean. Administrative support for the Honors Program Coordinator will be provided by the Office of Academic Affairs

2.   Information regarding the honors program is posted on the College's website and updated as needed by the Assistant Dean for Student Services (ADSS). The website link is: https://students.nursing.ufl.edu/student-groups/honors-program/

Prior to Spring break

The Coordinator will explain the purpose of the honors program and expectations of mentors to faculty. Faculty who volunteer to be assigned to an honors student will inform the Coordinator and provide a description of potential projects to be distributed to students (see below).

By the second week in April (sixth semester junior year)

The Coordinator or designee arranges to attend a junior level course with total student attendance to provide information to students about:

- Criteria for acceptance into the Honors Program (upper division GPA of 3.7 or higher),
- Potential mentors and project topics
- Expected time and effort involved in completing the honors program,
- Recommendation that interested students meet with the Coordinator for further clarification, advisement, and discussion.
- Interested students are to make initial contact with potential mentors for their honor's projects and discuss expectations.
- Letters of support from project mentors are obtained by the students and included in the applications.

End of the Spring semester (sixth semester junior year)

- Applications (see attachment) are due.
- Prior to the Summer break the Coordinator requests that the ADSS verify nursing grade point averages meet the 3.7 or above requirement
- Applications of students meeting the grade requirements are reviewed by the Coordinator.

- The Coordinator notifies students of actions taken on their applications and reiterates Honors Program requirements for program participants.
- The list of students' names whom are accepted into the Honors program (and their project mentors) is forwarded to the administrative support staff in the Office of Academic Affairs.

Summer/Fall semester (junior/senior year)
- Students align themselves with a faculty member mentor and work on the Honors project.

Beginning of Fall Semester (senior year)
- Students are reminded in the Fall of their senior year that they need to register for NUR 4935: Honors Seminar in Nursing for the following Spring semester.

Spring Semester (senior year)
- Students submit honors thesis to faculty mentors for review by the due date agreed upon but no later than two weeks prior to the due date in the NUR 4935 syllabus.

End of Spring Semester (senior year)

- Students submit final draft of the written thesis to faculty mentor for review and approval a *minimum* of two weeks prior to final deadline noted in NUR 4935 syllabus.
- Students submit completed/approved thesis in Canvas to faculty of record for Honors Seminar in Nursing and Honors Program Coordinator by due date in NUR 4935 syllabus.
- After final approval from NUR 4935 faculty/Honor Program Coordinator, students submit thesis to the Institutional Repository as instructed (https://guides.uflib.ufl.edu/c.php?g=966329&p=7028773).

College of Nursing Honors Project Dissemination
All Honors students will present their honors project at a final class session . Students are encouraged to present their results a University/College event or professional conference.

Attachment #1

HONORS PROGRAM

The purpose of the Honors Program is to provide a unique and challenging experience for traditional BSN students who have exhibited exceptional academic ability and to recognize academic excellence. The University of Florida requires that students participate in a University-approved college-level honors program in order to graduate with honors.

Incoming senior BSN students with a College of Nursing GPA of 3.7 may apply for the Honors Program. The Honors Program provides opportunity to complete a project culminating in a formal thesis under the supervision of a faculty mentor. Students must register and complete a three credit honors seminar course (NUR 4935) in the spring semester of the senior year. The presentation of the honors project, submission of the thesis to the University Library Repository, and a final GPA commensurate with University guidelines are required for graduating with honors.

- **Summa Cum Laude**
  GPA 3.90 – 4.00 GPA in all upper-division Nursing courses

- **Magna Cum Laude**
  GPA 3.80 – 3.89 GPA in all upper-division Nursing courses

- **Cum Laude**
  GPA 3.70 – 3.79 GPA in all upper-division Nursing courses

Prerequisites

College of Nursing GPA of 3.7, calculated from the first semester of entry into the College of Nursing, will be the minimum requirement for entrance into the Honors Program. Students will identify a CON faculty mentor prior to application.

Prior to Applying

Students seeking entry into the Honors Program will identify a project consistent with the faculty mentor's interests. Applicants will meet with the Honors Program coordinator or further clarification, advisement and discussion. Applicants must contact potential mentors to discuss potential projects and mentor expectations. Mentors are required to sign the application agreeing to working with the student on an identified project.

Application

Students apply for acceptance into the Honors Program at the end of the junior year. Grade point averages will be verified after the end of the semester. **Application forms are available on http://nursing.ufl.edu/students/honors-program/program-description/ Please download and complete the application (sample below). Submit the signed application to Kelly Reid (reidka@ufl.edu) prior to the last day of classes for spring semester each year.** Students and faculty mentors will be notified of acceptance into the Honors Program in May.

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Policy S-2.04
UNIVERSITY OF FLORIDA
COLLEGE OF NURSING

HONORS PROGRAM APPLICATION

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Name:_____ UF ID#_____

Upper Division GPA:_____

Note: This form is to be developed by the student in concert with faculty mentor. This form must be typed and then signed by faculty mentor and student. (No handwritten applications will be accepted. Please download the Word document and add the information below.)

Project Title:

Description of Project:

What is your role in this project? Will this be a group project?
(*Group projects are limited to two students per faculty mentor*)

Mentor's Name: _____ Email: _____

Mentor's Signature: _____ Telephone:_____

Student's Name: _____ UF Email: _____

Student's Signature: _____ Telephone: _____

Mailing Address(es):*_____

_____

_____

* *Please indicate local and summer address if appropriate*

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PLEASE COMPLETE AND RETURN TO reidka@ufl.edu

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