

ORS Tips for Creating an ePoster Template

- 1) Create your eposter presentation on a blank power point slide, making sure to label your slides with the appropriate headings and subheadings. **Minimize the amount of text: be brief and to the point! You'll need to make your text font larger so the audience can read it. Bigger text = less text.**

- 2) Use the following standard text sizes for the appropriate sections:
 - a. Title: 80
 - b. Author(s): 60
 - c. University of Florida: 54
 - d. Headings: 60
 - e. Subheadings: 48
 - f. Main text: 39
 - g. Graphic captions: no less than 39

- 3) Double-check the following:
 - a. Are all of your font types the same?
 - b. Are all of your text sizes consistent for each heading, subheading and text level?
 - c. Are all of your bullets/numbering the same size/style?
 - d. Are your heading boxes properly aligned?
 - e. Are your figures/tables large enough to be readable but not so large that they overwhelm the text?