# UNIVERSITY OF FLORIDA COLLEGE OF NURSING COURSE SYLLABUS

**FALL 2022**

# COURSE NUMBER NGR 6941

COURSE TITLE DNP Practicum

CREDITS 1-4 Variable (48-192 clinical hours)

PLACEMENT Final Clinical Course in the DNP Program

PREREQUISITES All Required Clinical Courses

# FACULTY

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| **Anthony Roller**, DNP, APRN, CPNP AC/PC  Clinical Assistant Professor  Office: HPNP Room 2231  Office Phone: 352-273-6332  Office Hours\*: Mon & Wed 12-1 pm & by appt.  Email: [anthony.roller@ufl.edu](mailto:anthony.roller@ufl.edu) | Michael Maymi DNP, APRN  Clinical Associate Professor  Office: HPNP 3238  Phone: (352) 273-6799  Office Hours\*: Tuesdays 10am to 12pm, or by appt.  Email: [maymim@ufl.edu](mailto:maymim@ufl.edu) |

\*Faculty are generally available to meet with students (in the office or virtually) as listed above. Due to professional travel and other unavoidable obligations, faculty may not be present every week without notice. It advisable that students confirm availability or make an appointment in advance.

COURSE DESCRIPTION This course provides an opportunity to synthesize advanced knowledge, skills, and behaviors in an advanced practice role within clinical specialty tracks. Students will practice under the supervision of faculty with agency preceptors in an appropriate facility or institution.

COURSE OBJECTIVES Upon completion of this course, the student will be able to:

1. Evaluate scientific bases from extant and emerging areas of knowledge for advanced nursing practice.
2. Evaluate decision support systems to solve clinical problems for individuals, aggregates and systems.
3. Develop advanced leadership and collaborative skills to mobilize interdisciplinary teams to solve highly complex clinical problems.
4. Develop expertise to formulate health policy and provide leadership in establishing clinical excellence and creating new models of cost-effective health care delivery.
5. Critically assess, plan, intervene and evaluate the health experiences of individuals, aggregates and systems to provide safe, evidence-based care.
6. Synthesize knowledge of cultural diversity and global perspectives in delivering health care and in critiquing nursing systems.

# CLINICAL/LABORATORY SCHEDULE/TECHNOLOGY

Faculty Section Day

Roller 196B As assigned

Maymi 0801 As assigned

Exxat Documentation

All clinical logs and clinical site information will be entered via the EXXAT program. Students are required to use Exxat software associated with the UF account to schedule all clinical days and to record patient logs. The faculty will also use Exxat or otherwise communicate with the student to schedule the site visit. Students are required to submit a written calendar of planned clinical practice dates and times in Exxat prior to beginning the clinical rotation. Any changes to the calendar (dates and times) must be submitted in writing to the course faculty member before the change is planned to occur. Clinical hours accrued without prior knowledge of the faculty member will not be counted toward the total number of clinical hours required for the course.

Students must notify preceptor and clinical faculty member of any missed clinical days due to illness.

Expectations for clinical encounters are a minimum of 1 encounter per hour but students should aim for 2-3 clinical encounters/hour. For example, a student completing 192 clinical hours in NGR 6941 should document a minimum of 192 clinical hours and 192 clinical encounters in Exxat. The expectation is that you complete a clinical log for every patient seen in the clinical setting and provide a summary of care provided for that patient during your clinical day.

Students also assess their learning experience using the Clinical Site Assessment Form. The Clinical Site Assessment Form is submitted in Exxat. At the middle of the clinical experience the student completes a self-evaluation. The faculty member completes a student evaluation using the College of Nursing Clinical Evaluation Form.

Exxat clinical log information must be updated weekly. The student has a 7-day window to post each clinical contact. You are required to complete ALL of the data for each case in Exxat.

For technical problems, you may reach out to the Exxat support team at [support@exxat.com](mailto:support@exxat.com)

Canvas

E-Learning in Canvas is the course management system that you will use for this course. E- Learning in Canvas is accessed by using your Gatorlink account name and password at [http://elearning.ufl.edu/.](http://elearning.ufl.edu/) There are several tutorials and student help link on the E-Learning login site. If you have technical questions call the UF Computer Help Desk at 352-392-HELP or send email to [helpdesk@ufl.edu.](mailto:helpdesk@ufl.edu)

It is important that you regularly check your Gatorlink account email for College and University wide information and the course E-Learning site for announcements and notifications.

Course websites are generally made available on the Friday before the first day of classes. TEACHING METHOD

Precepted clinical experiences, online synchronous seminar activities, discussion board

Peds—primary:

Seminar #1. **Tues. Oct 4th @ 6pm**

Seminar #2. **Tues. Nov 15th @ 6pm**

# LEARNING ACTIVITIES

Seminar: Students are assigned presentation dates for synchronous seminar events. Seminar is a mandatory element of the overall learning experience. Successful course completion requires seminar attendance and participation. Students should document seminar hours in Exxat; these hours will apply to the indirect clinical hour requirement. Seminar information including rubrics to the assignment is posted on Canvas web.

**Pediatric Primary Care** **Telehealth OSCE: Fri. Dec 2nd, 2022, Times TBD**

**Pediatric Acute Care: Simulation on Fri. Dec 2nd, 2022, 0800-12 noon.**

Requirements for discussion boards, assignments, and SOAP Notes will be listed in the Canvas site.

Supervised clinical practice: In DNP Practicum, students prepare to transition to the advanced practice nurse (APN) role and achieve APN clinical competencies. Clinical practice under the supervision of an approved preceptor should include:

* + Taking client histories and conducting physical examinations; constructing differential diagnoses and provisional diagnosis; developing treatment plans congruent with evidence- based practice; presenting cases in written and verbal forms to peer groups and interdisciplinary team; writing and dictating activities in an electronic health record; analyzing scholarly works to support diagnostic approaches and treatment plan.

# CLINICAL EVALUATION

In DNP Practicum, minimum required clinical practice hours vary dependent on curriculum plan.

Clinical experiences are evaluated through faculty observation, verbal communication with the student and preceptor, written work, and agency reports using a College of Nursing Clinical Evaluation Form. Faculty reserve the right to alter clinical experiences, including removal from the clinical area, of any student to maintain patient safety and to provide instructional experiences to support student learning.

Evaluation of clinical competency is based on achievement of course and program objectives using a College of Nursing Clinical Evaluation Form. All areas are to be rated by the preceptor. A rating of Satisfactory represents satisfactory performance and a rating of Unsatisfactory represents unsatisfactory performance. The student must achieve a final rating of Satisfactory by a preceptor and faculty in each area by completion of the semester to achieve a passing grade for the course. A rating of less than satisfactory in any of the areas at semester end will constitute an Unsatisfactory (U) course grade.

Faculty will hold evaluation conferences with the student and preceptor at a site visit or via Zoom meetings. Faculty will document or summarize the evaluation on the Clinical Evaluation Form or Incidental Advisement Record. This summary will be signed by the faculty member and student. Midterm evaluation conferences are available to each student. Final evaluation conferences with faculty member are mandatory. A student may request additional conferences at any time by contacting the clinical faculty.

At the completion of the clinical rotation, the student completes a self-evaluation and the faculty member completes a student evaluation in Exxat.

# CLASS ATTENDANCE AND MAKE UP POLICY

Clinical hours must be completed within the semester timeframe. Students submit a written calendar of planned clinical practice dates and times prior to beginning the clinical rotation. Changes to the calendar (dates and times) must be submitted in writing to the course faculty before the change is planned to occur. Clinical hours accrued without prior knowledge of the faculty will not be counted toward the total number of clinical hours required for the course. Students must notify preceptor and clinical faculty of any missed clinical days due to illness. For additional details, please see [Student Handbook](https://nursing.ufl.edu/wordpress/files/2019/08/2019-Student-Handbook.pdf) (Clinical Courses for DNP Students)

Any make up clinical days must be pre-arranged with faculty and approved by the clinical preceptor. Make-up seminars are not available. The student should notify the faculty member in advance if an illness or emergency affects seminar attendance. Faculty will consider such situations on a case-by-case basis. For additional information about absences, students should refer to attendance policies outlined in the [Student Handbook](https://nursing.ufl.edu/wordpress/files/2019/08/2019-Student-Handbook.pdf) (see Attendance).

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/graduate/regulations/#text>

# GRADING SCALE

S Satisfactory

U Unsatisfactory

The following activities must be completed satisfactorily to earn an S grade in this course:

1. A minimum of clinical hours and encounters documented in Exxat (as required by curriculum plan)
   1. Exxat documentation will be assessed at midterm and final
   2. Students must document all clinical hours and encounters.
2. Satisfactory participation in all 2 scheduled synchronous (live), on-line seminars
   1. Includes submission of satisfactory SOAP notes and PPT slides
3. Satisfactory participation in 3 Discussion Board activities
4. Satisfactory rating on final clinical evaluation forms signed by preceptor and student
   1. Midterm clinical evaluation must also be submitted and signed by preceptor and student
5. Submission of Student Evaluation of Preceptor and Site in Exxat(evaluation of preceptor and site)

Refer to your Canvas for specific information including rubrics regarding seminars and Discussion Board assignments.

For more information on grades and grading policies, please refer to University’s grading policies: <https://catalog.ufl.edu/graduate/regulations/>

# COURSE EVALUATION

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at [https://gatorevals.aa.ufl.edu/students/.](https://gatorevals.aa.ufl.edu/students/) Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [https://ufl.bluera.com/ufl/.](https://ufl.bluera.com/ufl/) Summaries of course evaluation results are available to students at [https://gatorevals.aa.ufl.edu/public-results/.](https://gatorevals.aa.ufl.edu/public-results/)

# ACCOMMODATIONS DUE TO DISABILITY

Students with disabilities requesting accommodations should first register with the Disability

Resource Center (352-392-8565, <https://disability.ufl.edu/>) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

# PROFESSIONAL BEHAVIOR

The College of Nursing expects all Nursing students to be professional in their interactions with patients, colleagues, faculty, and staff and to exhibit caring and compassionate attitudes. These and other qualities will be evaluated during patient contacts and in other relevant settings by both faculty and peers. Behavior of a Nursing student reflects on the student's individual’s ability to become a competent professional Nurse. Attitudes or behaviors inconsistent with compassionate care; refusal by, or inability of, the student to participate constructively in learning or patient care; derogatory attitudes or inappropriate behaviors directed at patients, peers, faculty or staff; misuse of written or electronic patient records (e.g., accession of patient information without valid reason); substance abuse; failure to disclose pertinent information on a criminal background check; or other unprofessional conduct can be grounds for disciplinary measures including dismissal.

INCLUSIVE LEARNING ENVIRONMENT

We strive to provide an inclusive learning environment as we prepare graduates who care, lead, and inspire. As we share our nursing values and personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels they belong to the College of Nursing community. <https://nursing.ufl.edu/wordpress/files/2022/08/BSN_DNP-Handbook-Jul-28-2022.pdf>

CIVILITY STATEMENT

Civility among all individuals in the CON (faculty, staff and students) is vital for an inclusive environment that fosters personal reflection, growth and a collective harmony. <https://nursing.ufl.edu/wordpress/files/2022/08/BSN_DNP-Handbook-Jul-28-2022.pdf>

# UNIVERSITY POLICY ON ACADEMIC MISCONDUCT

Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>. Students are required to provide their own privacy screen for all examination’s administered to student laptops. No wireless keyboards or wireless mouse/tracking device will be permitted during examinations.

# UNIVERSITY AND COLLEGE OF NURSING POLICIES

Please see the College of Nursing website for student policies (<http://students.nursing.ufl.edu/currently-enrolled/student-policies-and-handbooks/>)

REQUIRED/RECOMMENDED TEXTBOOKS: All texts from previous courses

Weekly Schedule

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| **FALL 2022 NGR 6941**  Course Calendar | | |
| **Online Clinical Documentation and Site Visit Recap:**   * All clinical hours, patient logs, and evaluations will be completed via Exxat * Each student is responsible for entering clinical dates and hours into Exxat in ADVANCE in 1 month intervals * Clinical dates/hours must be sent to from you to clinical site preceptor for approval at the end of each month, and end of semester * All clinical hours will be verified by clinical site preceptor via Exxat * Students are responsible for ALL patient logs each clinical date * **Patient logs must be completed within 7 days of clinical contact** * Site visits via Zoom will be completed by faculty at least once per semester & as needed   The clinical preceptor should plan to be present for Zoom site visits | | |
| **DATE** | **TOPIC/EVALUATION** | **ASSIGNMENTS** |
| **Week 1**  Aug 24-26 | Clinical Activities as scheduled | **Submit calendar of clinical activities prior to 1st day of clinical day in Exxat.**  Document clinical hours and encounters in Exxat. |
| **Week 2**  Aug 29-Sept 2 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat. |
| **Week 3**  Sept 5-9 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat.  **Mon. Sept 5: Labor Day Holiday** |
| **Week 4**  Sept 12-16 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat. |
| **Week 5**  Sept 19-23 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat.  **Due: Fri. 9/23 Focused SOAP note in Canvas** |
| **Week 6**  Sept 26-30 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat. |
| **Week 7**  Oct 3-7 | Clinical Activities as scheduled  **Seminar #1: Tues. Oct 4th @ 6pm** | **Submit calendar of clinical activities for next month & request preceptor approval of prior month hours in Exxat.**  Document clinical hours and encounters in Exxat. |
| **Week 8**  Oct 10-14  **MIDTERM** | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat.  **Due: Sun. Oct 16: Preceptor Midterm evaluation of student. Student midterm evaluation of Self in Exxat.** |
| **Week 9**  Oct 17-21 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat. |
| **Week 10**  Oct 24-28 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat. |
| **Week 11**  Oct 31-  Nov 4 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat. |
| **Week 12**  Nov 7-11 | Clinical Activities as scheduled | **Submit calendar of clinical activities for next month & request preceptor approval of prior month hours in Exxat.**  Document clinical hours and encounters in Exxat.  **Fri. Nov. 11th: Veterans Day Holiday** |
| **Week 13**  Nov 14-18 | Clinical Activities as scheduled  **Seminar #2: Tues. Nov 15th @ 6pm** | Document clinical hours and encounters in Exxat.  **DUE: Fri. Nov 18th Focused SOAP note due in Canvas.** |
| **Week 14**  Nov 21-25 | Clinical Activities as scheduled | Document clinical hours and encounters in Exxat.  **Wed-Fri. Nov. 23-25 Thanksgiving Break** |
| **Week 15**  Nov 28-  Dec 2 | Clinical Activities as scheduled  **Telehealth OSCE (Objective Structured Clinical Evaluation) on Fri. Dec 2nd, Time TBD** | Document clinical hours and encounters in Exxat. |
| **Week 16**  Dec. 5-9 | **All Clinical Documentation in Exxat due by Friday, December 9th at 11:59 pm**   * Clinical hours (192 hrs. – verified by preceptor) and patient log encounters. * Encounters must reflect all patients seen. * Preceptor and Student Final Clinical Evaluation   Student Evaluation of Preceptor and Clinical Site | |
| **Week of Dec 12th** | Online Faculty-Student Final Evaluation Conferences (sign up posted in Canvas or per Faculty Designation). | |

Approved: Academic Affairs Committee: 01/97; 11/01; 03/15 Faculty: 04/97; 10/01; 03/15

UF Curriculum: 08/97; 03/00; 04/15