

Instructions for Posters
2023 Nursing Research Summit and Malasanos Lectureship
April 14, 2023

A. You are displaying a printed poster on a tri-fold poster board:

College of Nursing submissions: You will find detailed guidelines for preparing your poster and templates for the large (4' x 3') tri-fold format posters at: [Tri-fold template instructions](#) Please be sure your mentor has approved your poster before it is printed.

You can choose where to print your poster. Two local options are the Architecture Lab and Target Copy. The Architecture Lab is in Room 118 in the School of Architecture on campus. The Lab charges \$3.00 per linear foot on bond paper. Technology consultants are available to help. You will need a valid Gatorlink account to print. If you have questions, please call the Architecture Lab at 392-1009. Target Copy (372-0215) on Archer Road or West University Avenue (376-3826) can print your poster on regular bond, heavy coated or glossy paper. Please call for current pricing.

NOTE: The tri-fold boards are 4' x 3', so you must print a 4' x 3' poster. **You are responsible for providing your own tri-fold poster board.** You will set up your tri-fold on a designated table on the first floor the morning of the Research Summit. Be sure to have your board set up by 8:30 am.

You must email your final poster PowerPoint slide by **Friday, March 24th** at noon to Amanda Goldsmith (amanda.goldsmith@ufl.edu). *Your poster will not be judged if your PowerPoint slide is not received by the deadline.*

Target Copy (372-0215) on Archer Road or West University Avenue (376-3826) can print your poster on regular bond, heavy coated or glossy paper. Please call them for current pricing.

UF Health/Shands submissions: Please contact Dr. Mendy Dunn at 352-265-0141 or edun0001@shands.ufl.edu for your poster template.

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VA submissions: Please contact Dr. Shirley Simpson at 352-548-6000, ext. 5440 or Shirley.Simpson@va.gov for your poster template.

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Remember: Everyone must email (amanda.goldsmith@ufl.edu) their PowerPoint poster slide by Friday, March 24th at noon 12 pm EST .