**University of Florida**

**College of Nursing and UF Health Jacksonville Nursing**

**Call for Demonstration Project Proposals**

Strengthening the UF Health Nursing Academic-Practice Partnership through Joint Demonstration Projects with College of Nursing faculty and UF Health Jacksonville Nurses

The UF College of Nursing and UF Health Jacksonville Nursing has received support to provide funds (“seed money”) for projects expected to enhance the mission of UF Health Jacksonville. **The purpose of demonstration project funds is to design and evaluate improved approaches to health care access and delivery at UF Health through short-term pilot/feasibility research or quality improvement projects.** The intent of the funding is to establish and strengthen collaboration between College of Nursing faculty and UF Health Jacksonville nurses to address the complex problems facing the health care system.

Up to two awards will be given. The project team will consist of two **Principal Investigators** (one from CON and one from UF Health Jacksonville Nursing), co-investigator(s) and consultants. The team may request funds for up to **$10,000** in support for one year.

## Eligibility

### Required

* The application must be structured as a multiple principal investigator (MPI) project. One principal investigator must hold a primary full-time appointment in the College of Nursing. The other principal investigator must be an RN and hold a full-time appointment with UF Health Jacksonville. Research scientists (those appointed in for-pay status) are also eligible to apply. Investigators are expected to consult with Dr. Deborah Brabham, Clinical Nursing Research Coordinator at UF Health Jacksonville, Dr. Alysia Adams, Director of Nursing Research at UF Health Jacksonville as well as Drs. Laurie Duckworth and Angela Starkweather at the College of Nursing early in the proposal development phase for guidance and direction.

## Expected Outcomes

* UF Health Jacksonville Nursing MPIs of selected projects will participate in the Nursing Research Fellowship Program (second Tuesday of each month – first session 9/12/2023)
* Present findings at a CON Nursing Research Summit or UF Health Jacksonville Nursing Research symposium
* Dissemination of findings via publication in a professional journal is encouraged

## Application

Applications are limited to a maximum of four pages (excluding the abstract, budget, biosketches and appendices) as described in the following section. The application should be formatted in no smaller than Arial 11pt font with ½ inch margins.

**Evaluation**

Applications will be reviewed based on the following criteria:

* Quality and rigor of the proposed demonstration project (see attached rubric)
* Potential for ongoing implementation of the program to enhance the mission of UF Health Jacksonville

## Application Format – submit sections A-G as one document

* 1. Title page, including:
     + Title of the project
     + Name, credentials, and contact information for the Multiple Principal Investigators **and each** Co-Investigator [if a UF CON faculty member has not been identified, please contact Dr. Laurie Duckworth or Angela Starkweather early in the process to coordinate a match]
     + Key words
  2. Abstract page (250 word limit)
  3. Research/Implementation plan (limited to maximum 4 pages) – The application must be organized according to the format below:

1. *Specific Aims:* Study purpose or new knowledge to be generated. Why is this study important to nursing and patient care? What is the research question(s)?
2. *Significance:* If the aims of the application are achieved, how will health care access and delivery be improved in the UF Health Jacksonville system and beyond? Summarize the gap in current knowledge about the topic being addressed and the quality of existing evidence in the literature.
3. *Innovation:* Describe how the project is original and innovative. Does this project develop or employ novel concepts, approaches, methodologies, tools or technologies for this area? How will the study produce actionable information for improving nursing care or patient outcomes at UF Health Jacksonville?
4. *Approach:* Describe the conceptual framework, design, procedures, data collection methods, evaluation of outcomes, and analyses. These aspects should be clearly developed, well integrated, logical, and appropriate to the aims of the project. Are there potential problems you can anticipate? If so, how will these be addressed?
   1. Potential for ongoing support and diffusion into practice:
      * Describe dissemination plan.
   2. Protection of Human Subjects (plans for IRB submission/approval)
   3. Project timeline and milestones
   4. Reference list of literature cited.
   5. Biosketches are required for all principal investigators (see attached)
   6. Detailed budget and budget justification:

Using the budget template (attachment) indicate funds required for:

* + - Specify personnel needs (e.g., research assistant/data coordinator) and miscellaneous expenses (e.g., consultant fees, supplies, administrative fees, travel, data pull from IDR at approximately $90/hour) and justify how these lead to success of project
    - Basic statistical consultation and support are contributed by the College of Nursing
    - Awards will be administered over a one-year period (i.e., begin 10/1/2023, end 09/30/2024)
    - Maximum allowable for publication and dissemination is $2,000.00.
    - The budget does not count toward the 4-page limit.
    - The CON ORS research administrators will ensure you use appropriate salaries, fringe rates, etc., so you will need to work closely with them on the budget and budget justification.
  1. Appendices (instruments, letters of support from collaborators directly involved in the research or who have committed resources to the project, etc.).

Application budgets must be approved by a CON ORS Research Administrator prior to submission. Proposal reviewers will contact ORS to confirm budget pre-approval. Full applications (one electronic PDF version) should be submitted [via the CON portal](https://nursing.ufl.edu/academic-practice-partnership/) by **July 15th, 2023**. Grant applications will be reviewed by a joint committee consisting of individuals from the UF Health Jacksonville Nursing Research Council and the College of Nursing. Awardees will be notified by **August 15th, 2023** and start date is expected no later than **October 1, 2023**. Non-conforming applications will not be reviewed.

**Projects are to be completed within one year,** with a final report briefly describing outcomes provided to the CON Dean and UF Health Jacksonville CNO within six months of the project end.

BIOGRAPHICAL SKETCH

**DO NOT EXCEED TWO PAGES**

NAME:

POSITION TITLE:

EDUCATION/TRAINING (Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.)

| INSTITUTION AND LOCATION | DEGREE  (if applicable) | Completion Date  MM/YYYY | FIELD OF STUDY |
| --- | --- | --- | --- |
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|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |

**A. Personal Statement (include current position and how it relates to this demonstration project)**

**B. Committee/council membership and how the work contributes to this project**

**C. Scholarly activities (e.g., publications, presentations, grants) in past 5 years**

**Detailed Budget and Budget Justification**

**Budget by Category**

|  |  |  |
| --- | --- | --- |
| Expense Category | Amount | Brief Description |
| Key Personnel - salary & fringe | $0 | Faculty salaries not applicable |
| Other Personnel - salary & fringe | $ |  |
| **Personnel Total** | **$** |  |
| **Travel Total** | **$** |  |
| Other Expenses – materials & supplies | $ |  |
| Other Expenses – subject participation incentives | $ |  |
| Other Expenses - dissemination | $ |  |
| Other Expenses – list as applicable |  |  |
| **Other Total** | **$** |  |
| **Total Budget** | **$** |  |

**Budget Justification**

(Example introductory language, if applicable)

All costs are based on a one-year project duration and utilize University of Florida (UF) rates and allowances for fringe benefits and travel. The total cost of dissemination activities, travel and poster printing, is less than $2,000 as required by the sponsor.

(Example language for categories listed, if applicable to project)

Personnel

Xxxx (TBD) will be hired to support >>>>>>>. The PIs require this support to ensure project success Explain how benefits the project.Total cost includes salary of $x plus fringe of $x.

Travel

Describe travel purpose (dissemination or research-related). List expenses such as mileage, airfare, hotel, etc. Explain how benefits the project.

Other Expenses

*List type of expense required* and justify purpose and benefit to project

(Note: if human subject incentives are applicable, following is some language to consider. Also, only a UF employee, either the CON investigator or a Research Assistant on the project, can make requests of the UF Human Subject Payment System.)

*Human subject participation incentives* will be provided to encourage study enrollment. Each participant (n=x) will receive a $xx gift card (VISA, Target, Other) at the conclusion of participation. In accordance with UF policy, these gift cards will be purchased through the UF Human Subject Payment System and administered in compliance with UF IRB guidelines.

**University of Florida**

**College of Nursing**

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**Proposal Review Rubric**

**Purpose/Significance/Innovation [Score 0 (very unclear) to 20 (very clear)]**

* **Is the purpose statement clear?**
* **Are the aims of the study logical?**
* **Does the study address an important issue?**
* **Does the study team present a summary of the literature and alternative approaches?**
* **Does the study team explain how the aims are aligned with the UF Health Strategic Plan?**
* **Does the team use an innovative approach to solve the issue/generate new knowledge?**
* Strengths
* Weaknesses

**Approach (design, procedures, outcomes, analysis) [Score 0 (not feasible) to 20 (very feasible)]**

* **Does the study design match the aims?**
* **Are the procedures feasible?**
* **Are the outcomes clearly stated and appropriate measures included?**
* **Does the analysis plan address each of the study aims?**
* Strengths
* Weaknesses

**Sustainability/Diffusion [Score 0 (not clear) to 20 (very clear)]**

* **Does the study team address the potential for sustainability of the research program or change in practice?**
* **Does the study team address scalability (how it could be integrated across different units or sites)?**
* **Does the study team present a plan for dissemination and/or diffusion?**
* Strengths
* Weaknesses

**Timeline and Deliverables [Score 0 (not feasible) to 20 (very feasible)]**

* **Is the study timeline feasible?**
* **Does the study team address potential delays or hurdles and offer potential alternatives?**
* **Are the deliverables clearly stated?**
* Strengths
* Weaknesses

**Budget/Justification [Score 0 (not clear) to 10 (very clear)]**

* **Does the budget account for all resources necessary to complete the project or address other sources of support that will be provided?**
* **Is the budget justification clearly explained?**
* Strengths
* Weaknesses

**Other (e.g., investigators, IRB) [Score 0 (not clear) to 10 (very clear)]**

* **Do the investigators address their commitment to completing the project?**
* **Does the study team present a plan for completing the IRB submission?**
* **Are all human subjects and ethical concerns adequately addressed?**
* Strengths
* Weaknesses

**Total Score: / 100**

**Recommendation for funding:**